

# ACES Finance and NQDC Trustee Committee Meeting

Tuesday, February 18, 2020, 11:00 am  
Meeting Room  
PCS-NM  
301 Edith Blvd NE  
Albuquerque, NM

## Proposed Agenda

### OPENING ACTIVITIES

Call to Order  
Approve Agenda with Flexibility \*1  
Approve Minutes  
November 5, 2019 \*2  
Introduction of Attendees

### ACTION ITEMS

Receive Bank Reconciliation, January 31, 2020  
Receive P & L and Balance Sheet as of January 31, 2020 \*3, \*4  
Receive Disbursement Listing, October 31, 2019 through January 31, 2020 \*5  
Receive of Actual and Budget line item comparison, and Approval of BAR 3, 19-20 \*6  
Receive Summary Reports \*7  
Approve Executive Director Reimbursements (if supplied)  
Approve Auditor Recommendation

### DISCUSSION ITEMS

Strategic Plan  
Task Schedule  
January - March  
Create, submit for approval, and update (as necessary) policies and procedures that help ensure the assets of the organization are protected.  
Substitute Rates and Financial structure  
Review Cyber Insurance Applications \*8, 8.a  
Implementing Audit Suggestions  
Credit Card \*9  
Modify Accounting Program

### SET NEXT MEETING(S)

Date, time, location

### ADJOURN

#### Finance Committee Members

Nancy Bangs  
Doug Whitaker

Erik Bose

David Craig

Max Luft

President, Jesus Moncada

Mark Tolley, Committee Chair

Matt Pahl

Michael Rodriguez