



The Association of Charter School Education Services
ACES EXECUTIVE COMMITTEE MEETING MINUTES
April 23, 2024 @ 9:30 am

1. Introductions of Members and Guests, Call to Order, Determine Quorum

- Christy Takacs determined a quorum, and the meeting was called to order at 9:38am

2. Consent Agenda and Minutes

- a. Approval of agenda with flexibility *
 - b. Approval of minutes from 1/31/24*
- Jesus Moncada entered a motion to accept the agenda with flexibility and the minutes from 1/13/2024; Jon Orris seconded the motion; called for discussion; none given, motion passed.

3. Swearing in of New Ex-Officio Members

- a. Corina Chavez
- Corina read the oath of office to become an official ex-officio member of the ACES Executive Committee.

4. Building Financial Capacity

- a. Discussion and approval of Finance Committee report to include Takacs Reimbursement*
- Mark Tolley shared the Finance Committee minutes for 4/17/2024; Christy shared highlights from the 3rd Quarter P&L report to include the following; Christy shared the P&L report for Q3. She noted that Procurement was doing well and was at 117% of the total budget; Ancillary was doing extremely well at 345%; Cadre was also doing very well with three particular professionals working on curriculum projects with Beth Dorado at Gordon Bernell Charter School, Employment Services and the Substitute Program are also on track and doing well; bottom line is our net income is \$117,000 when it was predicted to be at \$67,000 at the end of Q3; administrative expenses are still exceeding the budget but with business going up the ACES staff is putting in more time. We added a new participating agency, Laguna Department of Education; Christy called for questions, none asked.
- Christy Takacs shared her 3rd Quarter per diem report; she called for questions; none asked. Jesus Moncada made a motion to approve Christy's per diem report and the Finance Committee Meeting Minutes from 4.17.2024; Jon Orris seconded the motion; called for discussion; none given; motion passed.
- Christy Takacs noted a requirement to approve the hiring of a new auditor; she requested that ACES retain Hinkle and Landers; Eric Ahner made a motion to accept Hinkle and Landers as the auditor; Mark Tolley seconded the motion; called for discussion; none give; motion passed.

5. Quality Services and Capacity Building

- a. Ratify RFP Contracts*
 - i. 24-01 – Fencing and Related Services (Valley Fence Co., Lynn's Landscape)

- ii. 24-02 – Educational Technology Services (LDD Consulting, PowerOn Tech Services, Rising Sun Technologies, Sharp)
- Christy discussed the new contracts awarded for Fencing and Ed technology; fencing contracts will work out of Albuquerque and T or C; Valley Fence attended the PCSNM conference and made some good connections; we also added four new contracts for Educational Technology which will add a lot of growth; Bridget Barrett entertained a motion to Ratify RFP Contracts 24-01 and 24-02; Noel Nunez made a motion to approve; Jesus Moncada seconded the motion; Bridget called for discussion; none given; motion passed.
 - b. Upcoming RFPs – Handyman, Security Personnel Services, General Staffing Services
- Christy discussed the upcoming Handyman RFP's and hoped that JD&K would renew as they have been very good; Christy also noted that ACES was hoping to possibly expand to construction but that would require hiring new staff, and that we are proceeding with caution; Jon Orris noted that CES had a pretty good lock on construction and that the task to add it for ACES would be large; Christy asked the committee about doing an RFP for Security Services as only one school uses that contract: she noted it might not be worth the time and effort as long as Christine Duncan could continue to use their services; the committee seemed to agree; she noted that Amergis wants to add general staffing which would allow for more growth with state, local and county government agencies.

6. Marketing ACES Services

- a. Report on Marketing and Membership
 - i. New website
- Christy shared the website with the committee specifically noting the procurement partners page and highlighting the active contract files for each partner; we are still working on getting the website completely updated.
 - ii. PCSNM Leadership Retreat
- Christy noted that ACES was invited to the PCSNM Retreat in the summer to highlight our vendors and to provide support.

7. Organizational Structure

- a. Executive Director's Report
- Christy noted nothing new to report; called for questions; none asked.

8. Determine Date and Time for Next Meeting

- a. Executive Committee – July 31 @ 9:30
- b. Finance Committee Meeting – July 24 @ 9:30

ADJOURN: Jesus Moncada made a motion to adjourn the meeting; Eric Ahner seconded the motion; called for discussion; none given; meeting adjourned at 10:06am.

Executive Committee Members

Bridget Barrett, President Kimberly Ritterhouse, Vice President Mark Tolley, Treasurer
 Jon Orris, Secretary Eric Ahner, Member Noel Nunez, Member
 Jesus Moncada, Member Stephanie Becker, Member Corina Chavez, Ex Officio
 Valery Ratliff-Parker, Ex Officio

Attendees

Christy Takacs, Executive Director Katherine Moore, Director of Finance
 Sharon Myers, Admin. Asst. Nancy Bangs, Bookkeeper

Approved



Bridget Barrett, President


Jon Orris (Jul 31, 2024 10:55 MDT)

Jon Orris, Secretary

Executive Committee Meeting Minutes









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Final Audit Report

2024-08-01

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