



The Association of Charter School Education Services

P O Box 16236

Albuquerque, New Mexico 87191

**ACES ANNUAL JPA MEMBERSHIP BOARD MEETING
MINUTES**

December 12, 2024 12:00-12:30

PCSNM Annual Conference @ Tamaya Resort Santa Ana Pueblo

1. *Introductions of ACES Executive Committee and ACES Staff*

- Christy Takacs introduced ACES Committee members and ACES Staff to the JPA members
- Bridget Barrett called the meeting to order at 12:32PM

2. *Call to Order*

- a. Determine Quorum:
 - Christy Takacs determined a quorum; by receiving 41 signed proxies and membership attendance at the meeting, we had a quorum.

3. *Consent Agenda and Minutes*

- a. Approval of agenda with flexibility*
 - Bridgett Barrett entertained a motion to approve the agenda with flexibility; Stephanie Becker made a motion to approve; Kimberly Ritterhouse seconded the motion; Bridget called for questions; none asked; motion passed
- b. Approval of minutes from JPA Board Meeting 2023 meeting*
 - Bridget Barrett entertained a motion to approve the minutes from the 2023 JPA Board Meeting; Stephanie Becker made a motion to approve; Kimberly Ritterhouse seconded the motion; Bridget called for questions; none asked; motion passed

4. *Open Meeting Act Resolution Annual Adoption**

- Bridget Barrett entertained a motion to adopt the annual Open Meeting Act Resolution; Jon Orris made a motion to adopt; Kimberly Ritterhouse seconded the motion; Bridget called for questions; none asked; motion passed

5. *Elect ACES Executive Committee President and Vice President**

- a. Present Executive Committee Nominations for Election – Kimberly Ritterhouse, President and Stephanie Becker, Vice President
 - Bridget Barrett called for election of Kimberly Ritterhouse to take over as President of the Executive Committee; Bridget called for a vote; vote passed unanimously
 - Bridget Barrett called for election of Stephanie Becker to take over as Vice President of the Executive Committee; Bridget called for a vote; vote passed unanimously

6. ACES Overview Presentation

a. Annual Report of ACES by Executive Director

- Christy Takacs shared a year in review PowerPoint Presentation; she announced the 3 new JPA charter school members and 6 new participating school districts.
- Christy went on to discuss the 10 new RFP contracts that were awarded this past year; shared ACES new website to show how to find specific vendors, their contract number and their contracts; she indicated the change of eliminating the 3rd party contract and the signing of the updated Participating Agreement, which has made it easier for members to access services
- Christy shared the outcome of the yearly Audit; the audit had no findings, and a continued yearly increase in revenue. The 2024 Audit and the current 2024-2025 budget can be found on the website.
- Looking forward, ACES plans to continue to grow membership, add procurement personnel, and continue to solicit RFP's based on the needs of ACES members.

Adjourn: Bridget Barrett entertained a motion to adjourn; Kimberly Ritterhouse made a motion to adjourn; Jon Orris seconded the motion; meeting adjourned at 12:48PM

Approved Date

Kimberly Ritterhouse, President

Jon Orris, Secretary