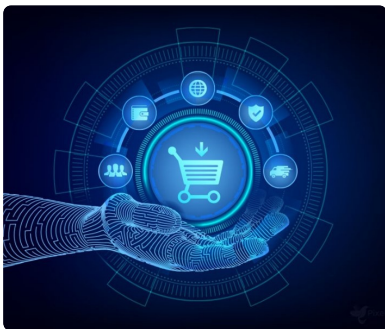




ACES Insights

December 2024

Procurement Corner



Procurement PIECE

Beginning with the new year, the ACES newsletter will have a section dedicated to the topic of procurement. I am hopeful this section will be informative for both ACES Participating Agencies and ACES Contractors. I encourage you to look through this section in each issue and consider if any of the information could be applicable or helpful to you in any way. If you have questions or would like more information regarding anything procurement

related at any time, please reach out to me. I'll be happy to assist in any way I can.

Author and ACES Procurement Program Manager

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ACES PROCUREMENT SERVICES

FREE OF CHARGE

- Answers for procurement related questions and procurement advice
- Information regarding all ACES contracts and other similar contracting mechanisms
- Liaison assistance between ACES Contractors and ACES Participating Members

- Basic review and comment on internal solicitations, procurement contracts or procurement policy
- Information regarding Chief Procurement Officer certification and position requirements
- Assistance with procurement audit compliance matters
- Information for contractors on how to use ACES contracts for marketing purposes

FEE SERVICES (through ACES CADRE Contract)

- Specialized Procurement Training
- Agency specific solicitation review and/or management (available on a case-by-case basis)
- Comprehensive review/comment on procurement policy

ACES CONTRACT REQUESTS

Let us see if we can save you time and effort!

One of ACES's primary missions is to solicit and put in place contracts for products and services that ACES Participating Agencies can utilize by simply issuing a purchase order, no matter the cost. If you have services or products that you are frequently or continuously conducting procurement for, or if you have a contract you anticipate will or has recently grown in cost to exceed \$20,000 annually, we encourage you to reach out to us and let us consider doing the solicitation through ACES instead. We will be sending out a very brief email survey sometime soon in this regard. Let us know your needs!

HELP WANTED

ACES is consistently needing volunteers to assist with RFP evaluations. To enable us to evaluate an RFP, our tiny team of two is always on the lookout for someone within our participating agencies to complete an evaluation committee needed of three or more members. There are no requirements or qualifications other than to have no conflict of interest with any of the companies being considered and evaluation can be done by anyone in any position. Evaluations are done individually, at your discretion within a specific time period (usually one week) and simply involves reviewing proposals submitted and scoring them based on pre-determined criteria. Volunteering to serve on a committee even just one time would be of *great* value. If you feel you might be able to assist, please let us know!

PROCUREMENT THRESHOLDS

Just as a reminder, below is a chart of procurement thresholds set forth in law and applicable to all public agencies, including schools. Since the total value of all purchases made are audited based on a fiscal year (July 1-June 30) costs for services with each vendor should also be considered on that basis. **It is important to note that if you are using an ACES (or other qualifying contract) to purchase, these thresholds are not applicable, because procurement requirements have *already been met* for you.**

Threshold (Value)	Requirements
Items and non -professional services valued from \$0 - \$20,000	Direct PO okay – no procurement justification required
Professional Services valued from \$0 - \$60,000	Direct PO okay Procurement justification/written determination required <i>only</i> if not specifically defined in statute
Items and non -professional services from \$20,000 - \$60,000	Agency/school is required by law to state in their policy how purchases within this threshold are to be conducted
All purchases above \$60,000	Formal solicitation required (Invitation for Bids or Request for Proposals)

FUTURE UPCOMING TOPICS:

ACES Food Service Contracts

The Good, The Bad and the Ugly – Dealing With Service Issues

ACES Procurement Zooms (for both Participating Agencies and Contractors)

Let me know if you have a topic you would like to see addressed!

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PROCUREMENT FUNNY OF THE DAY:



RAVE Panic Button

Panic Button and the NM PED

The Rave Panic Button alerts authorities to an active shooter, a medical emergency, a fire, or other crisis. The app simultaneously sends out a notification to other teachers and staff on campus as well. This reduces the time it takes for staff to implement emergency response.



In a joint effort between the Governor's office and key members of the New Mexico legislature, funding has been appropriated to support this safety initiative and the Panic Button will be offered to every New Mexico Public School district and NM 911 Communication Center at no cost. The Rave Panic Button helps keep everyone safe before, during, and after an emergency. With a one-push activation for any type of emergency, Rave Panic Button offers key features and functionality that result in faster response times, improved collaboration, increased situational awareness, and more.

If you have already started building out your Panic Button profile and need help or have a question, please send an email to techsupport@ravemobilesafety.com instead of completing the form.

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Let's Meet: [Click to schedule a meeting](#)

Learn more: [Get Panic Button Here](#)



RavePanicButton-2023-5PG.pdf

Panic Button for School Safety Info Sheet

Download

3.0 MB



Sharon Myers

Sharon is using Smore to create beautiful newsletters