



**The Association of Charter School Education Services**

P O Box 16236

Albuquerque, New Mexico 87191

**ACES ANNUAL JPA MEMBERSHIP BOARD MEETING  
MINUTES**

**December 11, 2025, 12:00-12:30**

**PCSNM Annual Conference @ Tamaya Resort Santa Ana Pueblo**

**1. *Introductions of ACES Executive Committee and ACES Staff:***

- Christy Takacs opened the meeting with a slide presentation to honor the passing of Max Luft, founder of ACES and Noel Nunez, ACES Executive Committee member and Charter Leader at Deming Cesar Chavez Charter School. She recognized all the volunteer members of the ACES Executive Committee as well as the ACES Finance Committee. She thanked them for their continued support as board members for ACES. Christy introduced all the staff members of ACES who were present at the meeting.

**2. *Call to Order***

- a. Determine Quorum
- Kimberly Ritterhouse determined there was a quorum for the meeting with the number of members present plus signed proxies to make up one-third of the membership as required. The meeting commenced at 12:44pm.

**3. *Consent Agenda and Minutes***

- a. Approval of agenda with flexibility\*
- b. Approval of minutes from JPA Board Meeting 2024 meeting\*
- \*Kimberly entertained a motion to accept and approve the agenda with flexibility as well as the minutes from the 2024 JPA meeting; Bridget Barrett made a motion to accept and approve the agenda and the minutes; Erik Bose seconded the motion; Kimberly called for questions; none asked; motion passed.

**4. *Open Meeting Act Resolution Annual Adoption\****

- \*Kimberly informed members of the annual adoption of the Open Meeting Act Resolution; Kimberly entertained a motion to adopt the resolution; Anna Phillips made a motion to adopt; Erik Bose seconded the motion; Kimberly called for questions; none asked; motion passed.

**5. *Review and Approval of Proposed Amendments to the Joint Powers Agreement\****

- Christy discussed the changes to the JPA agreement regarding the number of board members required at each Executive Committee meeting; the change would indicate no fewer than 5 but no more than 8 members required and that two ex-officio members would be mission aligned rather than specific to an organization; she called for questions; none asked. Christy also noted there was a change to Section 7, Accounts and Billing regarding the clarification of assessment fees being assessed to vendors, not members and wording added requested by the DFA; she called for questions; none asked.
- \*Kimberly entertained a motion to accept the proposed amendment changes; Bridget Barrett made a motion to accept and approve; Anna Phillips seconded; Kimberly called for questions; none asked; motion passed.

## **6. ACES Overview Presentation**

### **a. Annual Report on ACES by Executive Director**

- Christy shared that ACES has signed on 15 new members this past year; she noted that there were five new solicitations with 11 vendors awarded contracts through the RFP process, and that upcoming solicitations would include roofing, multi-lingual supports, playground/surfacing solutions.
- Christy shared current and upcoming changes for ACES including adding the Small Purchase Vendor Agreement with School, Food and Wellness Group, changes to the website to make it easier for charter leaders to find vendor contracts, free operational and procurement support through ACES staff, eliminating the ACH fee, and a new recruitment platform for Employment Services called Leadline.
- Christy shared that the 2024 Audit showed no findings and highlighted the continued increase in revenue over time.

**Adjourn:** Kimberly entertained a motion to adjourn the meeting; Erik Bose made a motion to adjourn; Stephanie Becker seconded the motion; meeting adjourned at 12:53pm.